

# **Tower Oaks Homeowners Association**

## **Meeting Minutes**

August 9, 2008

### **I. Call to order**

Tom Daniel called the meeting to order at 10:08

### **II. Roll call**

The following persons were present: Tom Daniel, Jodi Wood, Brandon Kendall, Debbie Houdershelt and Sherri Starbird.

Absent: Joe Green, Rick Noble, Mike Esposito, Nancy Ascherl

### **III. Approval of minutes from last meeting**

The minutes from the last meeting were approved with corrections to names.

- Motion made by Tom Daniels and seconded by Nancy Ascherl

### **IV. Treasures Report**

a) Report reviewed and Approved

b) Please verify the NSF costs on report

- Motion made by Sherri Starbird and seconded by Jodi Wood to approve treasures report

### **V. Old Business**

a) Lights in the Park; two quotes were received:

- Barlow quoted \$3240.00 for one light in the fronts and \$3840.00 for two lights; One in front and one in back of property
- S.A. Williams quoted \$2638.40 for one light in the front and an additional \$1700.00 for the second light in the back. Totaling \$4338.00 for both.
  - Jodi made a motion to have two lights installed seconded by Sherri
- Contractor to use would be Barlow upon confirmation that \$3840.00 was for two lights.
- Money to come from the reserves
  - Motioned by Jodi and seconded by Sherri
- Fixtures to come from GRU
- 30' concrete pole with 400 watt metal Halide light
  - Motioned by Brandon and seconded by Jody

b) Violations

- Inspection was done on the 4<sup>th</sup> of August and 113 violations were found; 88 were lawn violations and of those 88; 45 were second violations
- 16 lawns were scheduled for cutting

## **VI. New Business**

- a. Violations: Owners Present
  - i. Quality of the lawn service was questioned.
  - ii. Requested violation for the corner; the entry sign of Peppermill needs to be taken care of.
  - iii. Common areas need to be addressed not being taken care of.
- b. Jody addressed the resident with explanation of the violation process and need for it to be done. Lawn service that Tower Oaks Assoc had gave a 30 day notice. Meanwhile the common areas were not being maintained.
- c. Clarification of violation process:
  - i. Inspection done on Monday; verified on Tuesday & cards mailed Tuesday PM; Wednesday a mowing list is sent to the lawn man.
  - ii. 1<sup>st</sup> violation no fee only
  - iii. 2<sup>nd</sup> violation - \$15 processing fee and lawn service is called. When the lawn service comes out if it doesn't need to be mowed then no additional service charge is assessed.
  - iv. Next month is a 1<sup>st</sup> violation again.
- d. Parking violations were addressed
- e. Need to add mulch to entry sign.
- f. Have entry signs added to quote for new lawn care service
- g. Need to provide a list of the field trip that are planned to the community.

## **VII. Adjournment**

Mike Esposito adjourned the meeting at **11:35am**.

**Next meeting to be held at TBD on October 11<sup>th</sup> at 10 am**

Minutes submitted by: Sherri Starbird

Minutes approved by.